**TERMS AND CONDITIONS**

**These Terms and Conditions have been updated on 3rd June 2025 10am.**

**This competition will be promoted across BBC Radio Wiltshire, BBC Radio Gloucestershire and Prime Theatre.**

1. **Outline**
   1. Writers from across Wiltshire and Gloucestershire are invited to create a new, short radio play that tells a Wiltshire or Gloucestershire story. Three professional writers will shortlist a final selection of up to five plays from each area. The winning plays will be recorded by Prime Theatre and broadcast on BBC Radio Wiltshire and BBC Radio Gloucestershire later in 2025.
2. **Brief**
   1. Plays should be no longer than 2 minutes.
   2. Plays should include no more than 2 voices of any age.
   3. Plays must be set in Wiltshire or Gloucestershire (as applicable) at any location and in any time period.
   4. Plays can be based on fact or fiction or a mixture of both.
   5. Play must be original works and not adaptations of any other works.
   6. No sound effects will be used: the time and location of each play will introduce each recording.
   7. All editing and recording decisions will be made by BBC and Prime staff.
3. **Tips**
   1. Choose a creative setting for your play eg,

* Druids carry out a health and safety briefing while building Stonehenge
* Peregrines look down on visitors from the top of Salisbury Cathedral
* A barmaid’s ghost serves a pint at the Red Lion in Avebury
* Read your script out to yourself at a pace you’d expect to hear it recorded.
* Only refer to sounds or music that are absolutely key to the action.
* For more tips, please download this [helpful sheet](https://www.primetheatre.co.uk/uploads/images/2020/01/Tips_for_writing_a_play_for_radio.docx)

You might like to visit these BBC resources:

<https://www.bbc.com/writers/resources/tips-and-advice/writing-radio-drama>

[Writing for Radio](https://www.youtube.com/watch?v=9uE3IHn5IuE)

<https://www.youtube.com/watch?v=h6sI3YpkO2Q>

[BBC Script Library](https://www.bbc.co.uk/writersroom/scripts)

1. **Rules**
   1. The competition is open to all UK residents (including Channel Islands and the Isle of Man) aged 16 or over, except BBC employees, Prime Theatre employees or those of its affiliates and their close relatives or any person connected to the competition. Confirmation of identity and eligibility may be requested, as well as age, where a minimum age has been expressed as a requirement of the prize or any other element of the competition.
   2. Entry is open from 0600 on Tuesday 22nd April 2025 and closes at 1700 on Friday 30th May 2025.
   3. Previous applicants and finalists are eligible to enter the 2025 competition.
   4. Only one submission per person will be accepted, any subsequent submissions will be disqualified.
2. **How to enter**
   1. Go to the Prime Theatre website and download the PDF application form. Complete the form in full. Pl ease note, the BBC is not responsible for the content or management of third-party websites.
   2. **Enter by email:**

Send your play along with your application form to [info@primetheatre.co.uk](mailto:info@primetheatre.co.uk) You will receive a confirmation email once your application has been received.

* 1. **Enter by post:**

Plays may be posted with the application form to Prime Theatre, c/o Wyvern Theatre, Theatre Square, Swindon SN1 1QN.

* 1. Your play should have your name on it. It should be in A4 format, ideally submitted as a Word file. Save a copy: submissions won't be returned.
  2. Don't worry about any professional script formatting, just be clear about WHERE, WHEN and WHO says WHAT.
  3. Label the file in this format:

*Surname. First Name. Title of Play*

For example: *Gore. Raz. WiltshireWarblers*

* 1. Plays should be submitted with a paragraph that tells us your real name (if a play is written under a pseudonym) and contact telephone number.
  2. Entries must not contain defamatory, obscene, offensive, or any other unsuitable material. Entries must be suitable to be broadcast, published, or used online by the BBC for audiences of all ages. Please see the BBC Editorial Guidelines for further information. If the entry has troubling content the BBC may, if it deems necessary, take advice from the NSPCC, and may refer the troubling content to the relevant authorities in accordance with the BBC Child Protection and Safeguarding Policy.
  3. Should you wish to withdraw your entry or if you need additional support, please contact info@primetheatre.co.uk

1. **Selection process**
   1. The final plays will be selected for skill, creativity and variety.
   2. Only successful entrants will be notified by the first two weeks of July 2025. The selection panel is unable to provide feedback. The selection of the winners is final, and no correspondence will be entered into.
   3. The Ten Tiny Plays team may undertake social media checks of entrants to the competition. Entrants warrant they have not acted or omitted to act in a manner that will bring the BBC or Prime Theatre into disrepute. Where it deems appropriate, the BBC may require shortlisted entrants to undertake DBS checks, specifics of which will be agreed between the BBC and the entrant if required. Information discovered or that may have been disclosed by the entrants themselves will inform the decision as to the selection of the finalists. Disqualification will not be automatic but the decision is in the sole discretion of the BBC. Information will be shared with the BBC’s editorial policy advisor and be handled in the strictest confidence and as with all personal data, in accordance with the BBC’s Privacy Notice.
2. **Copyright and permissions**
   1. By submitting your play, you grant to the BBC and Prime Theatre, free of charge, permission to use the material in any way they want (including modifying and adapting it for operational and editorial reasons) for services in any media worldwide (including on the sites accessed by international users).
   2. In order that the BBC can use your play you must confirm that:

* your composition is your own original work.
* it has not previously been performed or published.
* it does not infringe any UK laws.
* you have the right to give the BBC and Prime Theatre permission to use it for the purposes specified above.
  1. All submissions must be the original work of the entrant and must not infringe the rights of any other party. The use of generative AI tools to create or develop any part of the entry is not permitted and will lead to disqualification.
  2. The BBC and Prime Theatre accept no responsibility if entrants ignore these Terms and Conditions and the entrant agrees to indemnify the BBC and Prime Theatre against any claim by any third party from any breach of these Terms and Conditions.
  3. Copyright in your play will remain with you after the broadcast and the aforementioned permission is non-exclusive. You can continue to use the material in any way you wish, and you can also permit others to use the material.
  4. The shortlisted writers must be prepared to work with the BBC, Prime Theatre and its partners to raise the profile of this project. This will include consent to be interviewed and to supply information for press materials if requested. The publicity materials gathered will be used by the BBC, Prime Theatre and its partners on their websites and in general publicity material.
  5. It is understood that the Prime Theatre and its partners have the right to perform, record and broadcast the selected piece(s) subject to the usual Performing Rights contractual arrangements.
  6. The shortlisted writers may be filmed and/or interviewed and will be required to assign to the BBC/Prime Theatre, the copyright and other rights for all purposes (including use in all media now known or which may hereafter become known) in their contribution for broadcast for the full period of copyright and any extensions, revivals or renewals thereof.

The shortlisted writers will grant the BBC and Prime Theatre, the unlimited right to edit, copy, add to, take from, adapt or translate their contributions for broadcast or performance. The entrants also waive irrevocably any “moral rights” they may have under the laws of any jurisdiction.

* 1. The shortlisted entrants will grant the BBC/Prime Theatre, the right to broadcast the plays after initial transmission.
  2. Contributions cover all contributions made by the shortlisted writers in connection with the production of any BBC programme including, but not limited to, their performance (including rehearsals) and spoken, written and artistic materials (including audio and video recordings thereof).

1. **General** 
   1. The BBC and Prime Theatre reserve the right to:

* cancel or adapt the competition;
* vary or change the final outcome;
* disqualify any entrant who breaches the rules or who commits a fraud, at any stage, if in their opinion it is deemed necessary or if circumstances arise outside its control; and
* withhold a prize if, in its opinion, entries do not reach the required standard
  1. The names of winners will be made public.
  2. The BBC’s decision as to entrants, winners and prizes awarded is final. No correspondence relating to the competition will be entered into.
  3. The BBC, Prime Theatre, and their sub-contractors, subsidiaries, agencies and/or any other organisation associated with this competition cannot accept any responsibility whatsoever for any technical failure or malfunction, nor for any other problem with any postal service, server, internet access, system or otherwise which may result in any entry being lost or not properly registered or recorded. Proof of sending is not proof of receipt.
  4. In so far as it applies, this project accords with the BBC's Code of Conduct for Competitions and Voting, details of which can be found on the BBC's Standards and Guidelines website: [www.bbc.com/editorialguidelines/guidance/code-of-conduct](https://www.bbc.com/editorialguidelines/guidance/code-of-conduct)
  5. The promoter of the project is Prime Theatre with broadcast promotion by the BBC.
  6. These rules are subject to the law of England and Wales.
  7. Entrants will be deemed to have accepted these rules and agree to be bound by them by entering the competition.

**Privacy Notice**

The personal data you provide will be processed by Prime Theatre in accordance with the GDPR and Data Protection Act 2018, for the purposes of administering entries.

For further information about how your personal information is processed including your rights under data protection law, please see the GDPR Policy <https://www.primetheatre.co.uk/policies/>

The personal data of the selected writers will be passed to the BBC if requested for the purposes recording the final plays, this will be retained for a period of 2 years for regulatory purposes and kept in the programme records.

When your personal information is passed to the BBC, the BBC is a separate controller of your personal information. That means the BBC is responsible for your personal information when it is passed to the BBC. The BBC has a legitimate interest to process your personal information for the purpose of administering *10 Tiny Plays*.  We have considered the impact of our processing on you, and we are satisfied that the personal information that is provided to the BBC is limited and is necessary.

For further information about how the BBC processes your personal information, your rights under data protection law and the contact details of the BBC’s Data Protection Officer, please see the BBC’s Privacy Policy at <http://www.bbc.co.uk/usingthebbc/privacy/privacy-policy>